

Digital assessment plan validations

What to expect as validation checks go live from October 2026, and what to do if your plan needs updating.

What is it?

Validation checks spot potential issues early, so your assessment plans are complete, accurate and ready for sampling and quality assurance. Each submitted plan is checked to confirm that:



The qualification is valid and hasn't expired



The plan meets the qualification's rules of combination

- ✓ Total GLH or credits
- ✓ Mandatory units included
- ✓ Minimum per unit group



The information lets Pearson validate your planned delivery



You'll be notified

If a check finds a potential issue which results in a 'Rejected' status, your quality nominee and lead internal verifier receive an email notification with the outcome and any actions required.



You'll have time to fix it

Issues surface earlier in the assessment cycle, so you can update plans before they become larger problems — with fewer interventions later.

Your plan status

Every assessment plan shows one of five statuses on your dashboard. Two are new.

Not Started

In Progress

Pending Approval

✓ Approved

NEW

✗ Rejected

NEW

What happens next?

Pages 2 to 4 of this guide walk you through the validation process.

- 1 The validation outcomes you may receive
- 2 What each outcome means
- 3 Actions your centre may need to take
- 4 How to update and resubmit a plan
- 5 Where to find more support



Share this guide with colleagues who maintain assessment plans in your centre.

1 2 OUTCOMES AND WHAT THEY MEAN

✓ Approved

Your plan passed our checks

No action needed. You won't receive an email notification, so make sure you check your dashboard.

Qualification & Centre Number	Delivery Start Date	Groups	AP Status	Last Modified	+ Add Assessment Plan
Early Childhood Development (Extended Certificate) ☒ ☒	09/2026	2	Approved	20/05/2026	Action

✗ Rejected

Your plan needs updating

Your email notification explains how to correct the issue.

Qualification & Centre Number	Delivery Start Date	Groups	AP Status	Last Modified	+ Add Assessment Plan
Animal Care ☒ ☒	07/2026	1	Rejected	05/06/2026	Action

Why a plan may be rejected



The qualification has expired

The selected qualification is no longer valid for registration.

- Check the qualification end date before planning delivery.
- If possible, select a qualification to replace the expired qualification. If not possible, contact Pearson using the guidance in section 5.

[See an example email on page 3](#)



Rules of combination not met

The plan doesn't include enough units to meet the required GLH or credits or the correct combination of units required for the qualification.

- The email lists the shortfall for each group.
- It also lists the optional units you can add.

[See an example email on page 4](#)

3 4 ACTIONS TO TAKE

How to update and resubmit

1

Read your notification

It tells you the outcome and what to change.

2

Find the plan

Look for the 'Rejected' status on your assessment plans dashboard.

3

Edit the plan

Add the optional units needed to meet the required GLH or credits and/or select a non-expired qualification.

4

Resubmit

The plan is checked again. Once it passes, it shows as 'Approved'.

EXAMPLE NOTIFICATION

A qualification expired rejection email

This is the kind of email your centre receives.

1 Who gets the email

Your Quality Nominee and Lead Internal Verifier.

2 Which qualification

The qualification and delivery start date affected.

3 What the issue is

The qualification on the plan has expired.

4 When to act

If possible, select a new, non-expired qualification from the 'add qualification' button, complete and submit the plan within two weeks. If not able to add a qualification, please contact us via the [Pearson Support Portal](#)

✉ From: notifications@pearsoned.com

1 Dear [Quality Nominee] & [Lead Internal Verifier]

After reviewing the Assessment Plans that have been submitted we have found an issue with Assessment Plans for the following qualification

2 BTEC Nationals Level 3 Certificate in Applied Human Biology – January 2026

3 | Qualification Expired

4 To ensure the right delivery of the qualification, we kindly ask that you address this matter **within two weeks**. If you require any guidance or support in resolving the issue, please refer to our support materials and step-by-step instructions available on our resources page, or contact us directly at **+44 (0) 344 463 2535**.

Thank you for your prompt attention to this matter and for your ongoing commitment to quality.

[Name]

Team Manager, VQ Assessment

A rules of combination rejection email

This is the kind of email your centre receives.

- | | | | |
|---|---|--|--|
| 1 Who gets the email
Your Quality Nominee and Lead Internal Verifier. | 2 What failed
The qualification and delivery start date affected. | 3 What to add
The GLH shortfall per group and the units you can choose from. | 4 When to act
Update and resubmit the plan within two weeks. |
|---|---|--|--|

✉ From: notifications@pearsoned.com

1 Dear [Quality Nominee] & [Lead Internal Verifier]

After reviewing the Assessment Plans that have been submitted we have found an issue with Assessment Plans for the following qualification

2 BTEC Nationals Level 3 Extended Diploma in Health and Social Care (Health Studies) – September 2026

3 Group 1

The required GLH for Group B is 180, the Assessment plan currently includes 120. Please add 60 GLH to the plan from the following optional units:

31500H Infection Prevention and Control 60 GLH	31504H Psychological Perspectives 60 GLH
31510H Caring for Individuals With Dementia 60 GLH	31513H Understanding Mental Wellbeing 60 GLH
31517H Biochemistry for Health 60 GLH	

Group 2

The total amount of GLH required for this qualification is 1080, the Assessment Plan currently includes 1020. Please add 60 GLH to the plan from the following:

31500H Infection Prevention and Control 60 GLH	31504H Psychological Perspectives 60 GLH
31510H Caring for Individuals With Dementia 60 GLH	31512H Nutritional Health 60 GLH
31513H Understanding Mental Wellbeing 60 GLH	31514H Medical Physics Applications in the Health Sector 60 GLH
31516H Biomedical Science 60 GLH	31517H Biochemistry for Health 60 GLH
31518H Complementary Therapies for Health and Social Care 60 GLH	31519H Health Psychology 60 GLH

The required GLH for Group B is 180, the Assessment plan currently includes 60. Please add 120 GLH to the plan from the following:

31500H Infection Prevention and Control 60 GLH	31504H Psychological Perspectives 60 GLH
31510H Caring for Individuals With Dementia 60 GLH	31512H Nutritional Health 60 GLH
31513H Understanding Mental Wellbeing 60 GLH	31517H Biochemistry for Health 60 GLH

- 4** To ensure the right delivery of the qualification, we kindly ask that you address this matter **within two weeks**. If you require any guidance or support in resolving the issue, please refer to our support materials and step-by-step instructions available on our resources page, or contact us directly at **+44 (0) 344 463 2535**.

Thank you for your prompt attention to this matter and for your ongoing commitment to quality.

[Name]

Team Manager, VQ Assessment

5 — SUPPORT AND GUIDANCE



Need a hand?

Start with your email notification, then the [digital assessment plan centre user guide](#) and [video walkthrough](#). For anything else, contact the [Pearson Support Portal](#).